



REQUEST FOR PROPOSAL
PROJECTS \$60,000

be without alterations to content, form, and scope project; and the signatures of all persons signing shall be in longhand.

2. Alternate proposals will not be considered unless called for. No oral, telegraphic or telephonic proposals or modifications will be considered.
3. Before submitting proposals for this work, including RFP's, each proposer will be held to have examined the project premises and satisfied himself as to the existing conditions under which he will be obliged to operate, and that no changes will be made subsequently in this connection or in behalf of the Contractor for any error or negligence on his part, and he shall include in the proposal a sum to cover the cost of all items included in the contract and/or
No additional cost will be cons

fees to complete this project. See herein for permits, inspections, and assessments required for this project.

H. ADHERENCE:

No proposal will be considered that does not strictly adhere to all requirements of these instructions to Proposers.

I. PROPOSALS TO BE ACCEPTED BY DISTRICT:

The successful contractor shall be determined by the lowest total aggregate proposal of any or all proposals accepted by the District. The District reserves the right to select the proposals and/or aggregate of proposals it deems advantageous to the District.

J. AWARD OR REJECTION OF PROPOSALS:

The contract shall be awarded to the responsible proposer complying with these instructions. The District reserves the right to reject any and all proposals and to waive any informality or irregularity in proposals received. The award, if made, will be made within sixty (60) calendar days after the opening of the proposals.

K. EXAMINATION OF SITE:

The Proposer shall carefully examine the site of the contemplated work prior to submitting a proposal and shall have satisfied himself as to the existing conditions and the conditions under which he will be obligated to operate, and/or that will in any manner affect the work under the contract. No allowance will be made subsequently in this connection for items that could be reasonably be inferred to be required to complete project scope from a careful examination of site of the contemplated work.

L. ADDENDA AND BULLETINS:

Any addenda or bulletin items issued during the time of proposals shall be an integral part of the Contract Documents used by the Proposer for the preparation of his proposal, all items of addenda and/or bulletins shall be included in the Proposal and shall be made part of the Contract. Delivery of any Addenda or Bulletin in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, delivery by mail to the last known business address of the Contractor, or fax transmittal with telephone confirmation of complete receipt and or email will be considered to be proper service of said documents.

M. PERMITS, INSPECTIONS AND ASSESSMENTS, ETC.:

No building permits required for this project.

List of fees/assessments:

1. None.

N. FORMAL PROTEST OF PROPOSAL:

Any proposer submitting a proposal to the District or a third party may file a protest against District awarding contract on this project provided that protestor meet all of the following requirements:

1. Protest shall be submitted in writing and received on or before 72 hours after proposal opening time. Protest received after that shall not be recognized.
2. Protest of any proposals shall be filed and received by the Chief Business Officer, of the District by certified mail or by personal delivery during normal working hours, for administrative appeal.
3. Protest Submittal shall contain the following:
 - a. The written proposal protest sets forth, in detail, all grounds for the proposal protest, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the proposal protest; any matters not set forth in written proposal protest shall be deemed waived. All factual contentions must be supported by competent, admissible and creditable evidence.

- b. Name, address, phone number of person(s), company and/or organization that is making protest and name of project protest is for.
- 4. Any proposal protests

materials were used or substituted in performing work under the Agreement.

F. PCB-CONTAINING PRODUCTS & LEAD PLUMBING ITEMS:

1. Contractor agrees that lead pTf16(t)13(o)l16(t)13(o)l16(t)13(o)l16(0 g0 G[(14(r)20()-203TJETQq0.00009

Enforcement, in accordance with Sections 1814 and 1552 of the California Labor Code.

- a) The General Contractor shall maintain all certified payroll documents at their office. Copies shall be provided to anyone who provides a request and Owner approves that request. Contractor shall provide copies within ten (10) days of approved request. Contractor shall provide copies, shipping cost, and all other related cost to provide this information at no cost to Owner. Contractor shall maintain certified payroll documents for seven (7) years after Notice of Completion.
4. Penalties: The Contractor shall forfeit as a penalty to said Owner, Fifty Dollars (\$50.00) for each laborer, workman or mechanic paid less than the above stipulated rates for any work under this Contract by him or any Subcontractor under him.
5. Enforcement and Verification off Requirements:
 - a) The records by the Contractor may be checked periodically by an independent enforcement agency to verify compliance with the labor codes and related items.
 - b) Jobsite interviews

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3.0 PROPOSAL

CONTRACTOR'S CERTIFICATE REGARDING WORKER'S COMPENSATION:

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivision or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this contract.

CONTRACTOR:

By (type or print)

Title

Dated

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

NON-COLLUSION AFFIDAVIT:

State of California)
) ss.
County of _____)

_____, being duly sworn, deposes and says:

That he or she is the _____(position)
of _____(name of
proposer), the party making the proposal; that the proposal is not made in the interest of, or on behalf of any
undisclosed person, partnership, company, association, organization or corporation; that the proposal is
genuine and not collusive or sham; that the proposer has not directly or indirectly induced or solicited any
other proposer to put in a false or sham proposal, and has not directly or indirectly colluded, conspired,
connived, or agreed with any proposer or anyone else to put in a sham proposal, or that anyone shall refrain
from submitting a proposal; that the proposer has not in any manner, dire

SUBCONTRACTOR LIST:

Pursuant to the Provisions of the Public Contracts Code Sections 4100 to 4107 inclusive, every proposer shall set forth the name and location of the place of business of

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- ii) Rules of Practice: The rule of practice to be observed in this Contract shall be that upon the demand of either the Owner or the Contractor, the character or valuation of any and all changes,

- 7, Chapter 1, Article 2, Sections 1770-1780 with particular reference to the employment and use of apprentices and other provisions that require him to make travel and subsistence payments to each workman needed to execute the work, as such collective bargaining agreements filed in accordance with the Labor Code, and to pay not less than the minimum per diem wages as determined by the Director of the Department of Industrial Relations, on file in the principal office of the Owner.
- iii) Special attention is directed to Sections 1777.5, 1777.6 and 1777.7 of the California Labor Code and Title 8, California Code of Regulations Section 200 et. seq. Each contractor and/or subcontractor must, prior to commencement of the public works contract, contact the Division of Apprenticeship Standards, 455 Golden Gate Avenue, San Francisco, or one of its branch offices regarding apprentices and specifically the required ratio there under. Responsibility for compliance with this section lies with the prime Contractor. During the performance of this Contract, the Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin.
 - n) Notices: All notices herein provided to be given or which may be given by either party to the other shall be deemed to have been fully given when made in writing and deposited with the Clerk of the Board of Education at the following address: West Hills College Coalinga, 10000 61st Street, Coalinga, CA 93238. (00912 0 612 792 reW* nQq0.00)

6.0 PROJECT SCOPE

A. PROJECT DESCRIPTION:

PART 1 - GENERAL

1.1. SUMMARY

The West Hills Community College District (WHCCD), West Hills College Coalinga has a requirement to remove and replace the existing roof at Building E. The Contractor will include all labor, materials, equipment and necessary rigging to complete the work located at 300 Cherry Lane, Coalinga, CA 93210. To this end, WHCCD, West Hills College Coalinga requires quotations for a licensed contractor to complete the proposed modifications.

Intent:

Requirements in this SOW serve as a direction to the Contractor for the roof replacement Building E at West Hills College Coalinga. The Contractor shall perform all services in accordance with professional standards of skill, care and diligence adhered to by reputable, first class international firms and shall conform to generally accepted professional practices and to all applicable codes.

B. WORK SEQUENCE :

1. Schedule building shutdown with M&O Director. All work to each building to be performed as scheduled so as not to interrupt any instruction.
2. The Work will be conducted in one phase to provide the least possible interference to the activities of sfer of personnel and equipment to the new facilities. Installation must be

CONTRACTOR PROVISIONS:

The Contractor shall supply everything necessary for the execution and completion of the work including Site preparation and installation performance shall be in accordance with all building codes and standards

WORKING HOURS:

Working hours are to be 6am to 6pm. No work is to take place outside these hours unless Director M&O has given agreement.

SITE PREPARATION AND CLEANING UP

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove the -8(, 40 G[(l)5(r)-2(em)] TJETQq0.00000912

ALTERNATE BID SUBCONTRACTOR LIST, if differs from base bid:

Pursuant to the Provisions of the Public Contracts Code Sections 4100 to 4107 inclusive, every proposer shall set forth the name and location of the place of business of each subcontractor who will perform work or labor in or about the construction of the work or improvement in an amount in excess of one-half of one percent (1/2 of 1%) of the Proposers total proposal. If a Contractor is not listed and the work is more than one-half of one percent (1/2 of 1%) of the Proposers total proposal, he agrees to perform that portion himself. The following is the list of subcontractors:

<u>PORTION OF WORK</u>	<u>SUBCONTRACTOR</u>	<u>LOCATION OF BUSINESS</u>

I declare, under penalty of perjury, that information provided, and representations made in this proposal are true and correct and that this declaration was executed on _____, at _____, _____, California.
(date) (city) (county)

Respectfully submitted,

Name of Firm

Individual, Partnership, Corp.

By _____

Address _____

Phone(_____)_____

Fax(_____)_____

License Type & Number/Exp. date

No pr